



Online Giving Guide

Trinity United Methodist Church • ShelbyNext

One Time Gift

1. Click “Give” on the Trinity website, or visit www.trinitybirmingham.com/giving.
2. Click on the “Online Giving” graphic in the center of the page.
3. For a one time gift, continue under the “Give now” tab and begin filling out the form.
4. Click the drop down menu and select a fund (for general giving select “General Budget”).
5. Type out the specific amount you would like to give.
6. Skip the “recurring gift” box (selecting the “recurring gift” option will take you to a different screen to create an account).
7. Select your method of giving (i.e., credit card or bank account).
8. Enter your payment information.
9. Enter your billing/contact information.
10. Leave the box “checked” to cover the 2.2% processing fee for using this service or “uncheck” the box and we will cover the fee from your gift.
11. Review total.
12. Click “Submit” and you’re finished!
13. A confirmation will be sent to your email address that you provided in your contact information.

Setup Recurring Gift

1. Click “Give” on the Trinity website, or visit www.trinitybirmingham.com/giving.
2. Click on the “Online Giving” graphic in the center of the page.
3. Select the “Sign in” tab. (You may also click the “recurring gift” box on the Give Now tab)
4. If this is your first time giving to Trinity, click on “Don’t have a giving account? Create One” to register for an account.
5. Fill out the appropriate contact information.
6. If using email, click “Register” when complete. Now skip to step 9.
7. If using phone, click “Text secure PIN” when complete.
8. Enter PIN.
9. Click “Register.” You should be signed in and returned to the donation screen.
10. Click the drop down menu and select a fund (for general giving select “General Budget”).
11. Type out the specific amount you would like to give.
12. For a recurring gift select the box and complete the frequency, number of gifts, and start date information.
13. Click “Submit” and you’re finished!
14. Each time you give, a confirmation will be sent to either the email address or the phone number you provided when you registered your account.

If you are having any issues with online giving, please contact Laura Ellis (lellis@trinitybirmingham.com).